



MINUTES OF THE REGULAR MEETING OF THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

WEDNESDAY, FEBRUARY 24, 2016

ROLL CALL

The Board of Directors (Board) meeting was called to order at 6:31 PM in the San Pablo Economic Development Corporation (SPEDC) Offices at 13830 San Pablo Avenue, Suite D, San Pablo, California. Present were Vice Chair Kathy Chao Rothberg, Treasurer Elizabeth Pabon, and Director Xavier Abrams. Also present were General Manager Leslay Choy, Controller Bradley Ward and Program Assistant Inder Grewal. Chair Adam Novickas and Director Genoveva Calloway had excused absences. Also with an excused absence was Executive Director Matt Rodriguez.

PUBLIC COMMENTS

There were no speakers.

EXECUTIVE DIRECTOR DIRECTOR/GENERAL MANAGER REMARKS

General Manager Choy opened the meeting by informing the board of ARISE officially receiving CDE certification. The board was reminded of the special meeting on March 10th for selecting the 2016 San Pablo Small Business of the Year (SBOTY).

CONSENT AGENDA

Items on the consent agenda:

1. Minutes of the January 20, 2016 meeting
2. SPEDC Fiscal Year 2015-2016 YTD Financial Statements through December 31, 2015

It was moved by Treasurer Pabon, seconded by Vice Chair Chao Rothberg, and passed by a vote of those present to adopt the items on the Consent Agenda. The motion passed as follows:

AYES: Chao Rothberg, Pabon
NOES: None
ABSTAIN: Abrams
ABSENT: Calloway, Novickas

By adoption of the Consent Agenda, all items were approved.

REGULAR AGENDA

Report on SPEDC Fiscal Year 2014-2015 Form 990 Filing

General Manager Choy introduced the item and Controller Ward reviewed the statements with the Board, answering all questions. It was moved by Treasurer Pabon and seconded by Director Abrams to receive and file the item.

Resolution Authorizing Expansion of the Fiscal Year 2015-2016 Contra Costa College CTE and ELC Agreement

General Manager Choy introduced the item followed by discussion from the board. It was moved by Director Abrams, seconded by Treasurer Pabon, and passed by a vote of those present to adopt **RESOLUTION SPEDC2016-007**, a resolution authorizing the execution of the second amendment to the Fiscal Year 2015-2016 agreement. The motion passed as follows:

AYES: Abrams, Chao Rothberg, Pabon
NOES: None
ABSTAIN: None
ABSENT: Calloway, Novickas

ADJOURNMENT

It was moved by Treasurer Pabon and seconded by Vice Chair Chao Rothberg to adjourn the meeting at 7:09 PM until the special board meeting scheduled March 10, 2016. The next regular board meeting is scheduled for March 16, 2016.

Respectfully submitted,

Leslay C. Choy, Board Secretary

Kathy Chao Rothberg, Vice Chair