



**MINUTES OF THE REGULAR MEETING OF THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS**

**MONDAY, JUNE 29, 2015**

**ROLL CALL**

The Board of Directors (Board) meeting was called to order at 3:05 PM in the San Pablo Economic Development Corporation (SPEDC) Offices at 13830 San Pablo Avenue, Suite D, San Pablo, California. Present were Chair Adam Novickas, Treasurer Erwin Reeves, and Director Genoveva Calloway. Also present were General Manager Leslay Choy and Program Assistant Adriana Vazquez.

**PUBLIC COMMENTS**

There were no speakers.

**EXECUTIVE DIRECTOR DIRECTOR/GENERAL MANAGER REMARKS**

General Manager Choy opened the meeting welcoming the Board and outlining the afternoon's proceedings and updating the Board on staff outreach and accomplishments.

**SPECIAL AGENDA**

**Director interviews**

The Board of Directors conducted individual interviews with Rita Xavier, Matthew Trujillo, and Elizabeth Pabon for the open Director seat. Each candidate had 25 minutes with the Board and was asked an identical set of questions.

**Resolution nominating and electing new Director**

Following interviews, the Board discussed their assessments at length. It was moved by Director Reeves, seconded by Director Calloway, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-023**, a resolution to elect Elizabeth Pabon as an SPEDC Director serving a three-year term to begin July 1, 2015. The motion passed as follows:

AYES: Calloway, Novickas, Reeves  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

**CONSENT AGENDA**

It was moved by Director Reeves, seconded by Director Calloway, and passed by a vote of those present to adopt the items on the Consent Agenda. The motion passed as follows:

AYES: Calloway, Novickas, Reeves  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

## **MINUTES**

By adoption of the Consent Agenda, the minutes of the May 27, 2015 meeting were approved.

## **DISCUSSION AGENDA**

### **Resolution authorizing Willdan Financial Services CDE Proposal and ratifying \$35,000 from approved professional contract services budget**

General Manager Choy introduced the item. It was moved by Director Calloway, seconded by Director Reeves, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-032**, a resolution to authorize the Willdan Financial Services CDE proposal. The motion passed as follows:

AYES: Calloway, Novickas, Reeves  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

### **Resolution authorizing \$20,000 Measure Q fund balance allocation for security cameras at Rumrill Sports Park**

General Manager Choy introduced the item. It was moved by Director Reeves, seconded by Director Calloway, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-033**, a resolution to authorize \$20,000 Measure Q fund balance allocation for security cameras at Rumrill Sports Park. The motion passed as follows:

AYES: Calloway, Novickas, Reeves  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

### **Resolution authorizing FY15-16 budget**

General Manager Choy introduced the item. It was moved by Director Reeves, seconded by Director Calloway, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-034**, a resolution to authorize FY15-16 budget. The motion passed as follows:

AYES: Calloway, Novickas, Reeves  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

### **Resolution authorizing Fee-for-Service Program**

General Manager Choy introduced the item. It was moved by Director Calloway, seconded by Chair Novickas, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-035**, a resolution to authorize Fee-for-Service Program. The motion passed as follows:

AYES: Calloway, Novickas, Reeves  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

**Resolution authorizing MOU with Contra Costa College for career technical education programs and the Early Learning Center**

General Manager Choy introduced the item. There are many barriers to employment and this program will help address access to education and childcare. It was moved by Director Reeves, seconded by Chair Novickas, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-036**, a resolution to authorize the MOU with Contra Costa College for career technical education programs and the Early Learning Center:

AYES: Calloway, Novickas, Reeves  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

**Resolution authorizing myRA staff benefit**

General Manager Choy introduced the item. It was moved by Director Calloway, seconded by Director Reeves, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-037**, a resolution to authorize myRA staff benefit. The motion passed as follows:

AYES: Calloway, Novickas, Reeves  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

**Resolution authorizing ad hoc Compensation Committee for benchmark compensation study**

General Manager Choy introduced the item. It was moved by Director Reeves, seconded by Director Calloway, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-038**, a resolution to elect Vice Chair Chao Rothberg and Director Pabon to meet for the ad hoc compensation Committee for benchmark compensation study. The motion passed as follows:

AYES: Calloway, Novickas, Reeves  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

**ADJOURNMENT**

The meeting adjourned at 6:02 PM to Wednesday, July 15, 2015 at 6:00 PM.

Respectfully submitted,

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Leslay C. Choy, Board Secretary

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Adam Novickas, Chair