



MINUTES OF THE REGULAR MEETING OF THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

WEDNESDAY, SEPTEMBER 16, 2015

ROLL CALL

The Board of Directors (Board) meeting was called to order at 6:02 PM in the San Pablo Economic Development Corporation (SPEDC) Offices at 13830 San Pablo Avenue, Suite D, San Pablo, California. Present were Chair Adam Novickas, Director Elizabeth Pabon, and Director Genoveva Calloway. Also present were General Manager Leslay Choy and Program Assistant Adriana Vazquez. With excused absences were Vice Chair Kathy Chao Rothberg and Executive Director Rodriguez.

PUBLIC COMMENTS

There were no speakers.

EXECUTIVE DIRECTOR DIRECTOR/GENERAL MANAGER REMARKS

General Manager Choy opened the meeting by thanking Chair Novickas, and acknowledging Vice Chair Chao Rothberg, on behalf of staff, for their participation and representation at the Rumrill Sports Park Grand Opening. Updates included CDE application status, audit status, and invitation to the historic all-San Pablo clubs September 17 mixer.

CONSENT AGENDA

Items on the consent agenda:

1. Minutes of the July 15, 2015 meeting
2. SPEDC FY14-15 FYE Unaudited Financial Statements through June 30, 2015
3. SPEDC FY15-16 YTD Financial Statements through July 31, 2015
4. Quarterly membership report update

It was moved by Director Calloway, seconded by Chair Novickas, and passed by a vote of those present to adopt the items on the Consent Agenda. The motion passed as follows:

AYES: Calloway, Novickas, Pabon
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg

By adoption of the Consent Agenda, all items were approved.

DISCUSSION AGENDA

Resolution reconstituting the *ad hoc* Governance Committee, authorizing acceptance of director resignation, and notice of vacancy posting

General Manager Choy introduced the item. It was moved by Director Calloway, seconded by Director Pabon, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-042**, a resolution nominating Director Pabon to the *ad hoc* Governance Committee, and authorizing acceptance of Treasurer Reeves resignation and posting of the notice of vacancy. The motion passed as follows:

AYES: Calloway, Novickas, Pabon
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg

Resolution authorizing Contra Costa College Foundation \$2,500 annual scholarship contribution

General Manager Choy introduced the item. It was moved by Director Pabon, seconded by Director Calloway, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-043**, a resolution authorizing Contra Costa College Foundation \$2,500 annual scholarship contribution. The motion passed as follows:

AYES: Calloway, Novickas, Pabon
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg

ADJOURNMENT

The meeting adjourned at 6:22 PM to Wednesday, October 21, 2015 at 6:00 PM.

Respectfully submitted,

Leslay C. Choy, Board Secretary

Adam Novickas, Chair