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MINUTES OF THE REGULAR MEETING OF THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

WEDNESDAY, SEPTEMBER 21, 2016

ROLL CALL

The Board of Directors (Board) meeting was called to order at 6:15 PM in the San Pablo Economic Development Corporation (SPEDC) Offices at 13830 San Pablo Avenue, Suite D, San Pablo, California. Present were Chair Adam Novickas, Director Genoveva Calloway and Director Xavier Abrams. Vice Chair Chao Rothberg and Treasurer Elizabeth Pabon had excused absences. Also present were Executive Director Matt Rodriguez, General Manager Leslay Choy and Program Assistant Inder Grewal.

PUBLIC COMMENTS

There were no speakers.

EXECUTIVE DIRECTOR DIRECTOR/GENERAL MANAGER REMARKS

Executive Director Matt Rodriguez opened the meeting by thanking the Board for their time and input in the strategic planning process. General Manager Leslay Choy introduced the SPEDC's new Intern, Mary Mijares and new Program Coordinator, Ren Floyd. The Board received an update regarding the AHEAD grant administered by the Federal Home Loan Bank of San Francisco. General Manager Leslay Choy debriefed the Board of a recent financial audit, upcoming Measure Q and Professional Services Agreement funding, and launch of the SPEDC's new website.

CONSENT AGENDA

Items on the consent agenda:

1. Minutes of the July 21, 2016 regular meeting
2. SPEDC FY16-17 FYE Financial Statements through June 30, 2016
3. SPEDC FY16-17 FYE Financial Statements through July 31, 2016

It was moved by Director Calloway, seconded by Chair Novickas, and passed by a vote of those present to adopt the items on the Consent Agenda. The motion passed as follows:

AYES: Abrams, Calloway, Novickas
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg, Pabon

By adoption of the Consent Agenda, all items were approved.

REGULAR AGENDA

Resolution Authorizing Execution of Agreement with Mechanics Bank for the Workforce Initiative Subsidy for Homeownership (WISH) Program

Executive Director Rodriguez introduced the item and General Manager Choy added further details of the agreement. It was moved by Chair Novickas, seconded by Director Calloway, and passed by a vote of those present to adopt **RESOLUTION SPEDC2016-028**, a resolution authorizing execution of agreement with Mechanics Bank for the WISH program:

AYES: Abrams, Calloway, Novickas
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg, Pabon

Resolution Authorizing Execution of FY2016-17 Pilot Memorandum of Understanding with Rising Sun Energy Center

Executive Director Rodriguez introduced the item & General Manager Choy discussed agreement details. It was moved by Director Abrams, seconded by Chair Novickas, and passed by a vote of those present to adopt **RESOLUTION SPEDC2016-029**, a resolution authorizing execution of FY2016-17 pilot memorandum of understanding with Rising Sun Energy Center:

AYES: Abrams, Calloway, Novickas
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg, Pabon

Resolution Authorizing the Reschedule of the October 19, 2016 Regular Board Meeting

Executive Director Rodriguez introduced the item and General Manager Choy facilitated discussion. It was moved by Director Calloway, seconded by Chair Novickas, and passed by a vote of those present to adopt **RESOLUTION SPEDC2016-030**, a resolution authorizing the reschedule of the October 19, 2016 regular board meeting:

AYES: Abrams, Calloway, Novickas
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg, Pabon

ADJOURNMENT

It was moved by Director Calloway and seconded by Chair Novickas to adjourn the meeting at 6:43 PM until the next board meeting at an October date to be determined.

Respectfully submitted,



Leslay C. Choy, Board Secretary



Adam Novickas, Chair