



MINUTES OF THE REGULAR MEETING OF THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

WEDNESDAY, OCTOBER 26, 2015

ROLL CALL

The Board of Directors (Board) meeting was called to order at 6:13 PM in the San Pablo Economic Development Corporation (SPEDC) Offices at 13830 San Pablo Avenue, Suite D, San Pablo, California. Present were Chair Adam Novickas, Director Elizabeth Pabon, and Director Genoveva Calloway. Director Pabon arrived at 6:20 PM. Also present were Executive Director Matt Rodriguez, General Manager Leslay Choy, and Program Specialist David Le. Vice Chair Kathy Chao Rothberg had an excused absence.

PUBLIC COMMENTS

There were no speakers.

EXECUTIVE DIRECTOR DIRECTOR/GENERAL MANAGER REMARKS

Executive Director Matt Rodriguez opened the meeting by bringing attention to the last-minute changes to attachments for discussion agenda item 5. Updates included Rumrill Sports Park construction closing status, NMTC conference and CDE application status, audit timing, and the establishment of Contra Costa College's San Pablo scholarship fund.

CONSENT AGENDA

Items on the consent agenda:

1. Minutes of the September 16, 2015 meeting
2. SPEDC FY15-16 FYE Unaudited Financial Statements through August 31, 2015

It was moved by Director Calloway, seconded by Chair Novickas, and passed by a vote of those present to adopt the items on the Consent Agenda. The motion passed as follows:

AYES: Calloway, Novickas
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg, Pabon

By adoption of the Consent Agenda, all items were approved.

DISCUSSION AGENDA

Resolution authorizing execution of Assets for Regional Investment and Sustainable Enterprise operating agreement

Executive Director Rodriguez introduced the item with additional comment from General Manager Choy. Executive staff affirmed that any material changes regarding the operating agreement would be brought back to the Board for discussion. It was moved by Director

Calloway, seconded by Director Pabon, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-044**, a resolution authorizing the executing of the operating agreement for Assets for Regional Investment and Sustainable Enterprise:

AYES: Calloway, Novickas, Pabon
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg

Resolution authorizing expansion of the Contra Costa College Early Learning Center agreement

Executive Director Rodriguez introduced the item with additional comment from General Manager Choy. It was moved by Chair Novickas, seconded by Director Calloway, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-045**, a resolution authorizing the expansion of the Contra Costa College Early Learning Center agreement:

AYES: Calloway, Novickas, Pabon
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg

Resolution authorizing fund balance allocation in the amount of \$17,000 for publication of a Local FIRST holiday guide

General Manager Choy introduced the item. It was moved by Director Calloway, seconded by Chair Novickas, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-046**, a resolution authorizing a fund balance allocation in the amount of \$17,000 for publication of a Local FIRST holiday guide:

AYES: Calloway, Novickas, Pabon
NOES: None
ABSTAIN: None
ABSENT: Chao Rothberg

ADJOURNMENT

It was moved by Chair Novickas and seconded by Director Calloway to adjourn the meeting at 6:45 PM until the next board meeting to be scheduled either November 17 or 19.

Respectfully submitted,

Leslay C. Choy, Board Secretary

Adam Novickas, Chair