



MINUTES OF THE REGULAR MEETING OF THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

THURSDAY, NOVEMBER 19, 2015

ROLL CALL

The Board of Directors (Board) meeting was called to order at 6:14 PM in the San Pablo Economic Development Corporation (SPEDC) Offices at 13830 San Pablo Avenue, Suite D, San Pablo, California. Present were Chair Adam Novickas, Vice Chair Kathy Chao Rothberg, and Director Elizabeth Pabon. Also present was General Manager Leslay Choy. Director Genoveva Calloway and Executive Director Matt Rodriguez had excused absences.

PUBLIC COMMENTS

There were no speakers.

EXECUTIVE DIRECTOR DIRECTOR/GENERAL MANAGER REMARKS

General Manager Choy opened the meeting by formally introducing Xavier Abrams, candidate for the open board director position, and noting Executive Director Rodriguez' regrets. Updates included CDE application status, audit timing, and overview of the evening's proceedings.

SPECIAL AGENDA

Director interview

General Manager Choy introduced the item, turning the proceedings over to Chair Novickas to conduct the interview. At the conclusion of the interview, the Board thanked the candidate, Ms. Xavier Abrams, for her time, then discussed evaluations.

Resolution authorizing nomination and election of new Director

General Manager Choy introduced the item, noting timing of board orientation and term. It was moved by Chair Novickas, seconded by Vice Chair Chao Rothberg, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-048**, a resolution nominating and electing Ms. Xavier Abrams to the SPEDC Board of Directors. The motion passed as follows:

AYES: Chao Rothberg, Novickas, Pabon
NOES: None
ABSTAIN: None
ABSENT: Calloway

CONSENT AGENDA

It was requested by Vice Chair Chao Rothberg to pull the financial statements from the consent agenda for discussion. Items on the consent agenda:

1. Minutes of the October 26, 2015 meeting

2. Minutes of the November 5, 2015 meeting

It was moved by Vice Chair Chao Rothberg, seconded by Chair Novickas, and passed by a vote of those present to adopt the items on the Consent Agenda. The motion passed as follows:

AYES: Chao Rothberg, Novickas, Pabon
NOES: None
ABSTAIN: None
ABSENT: Calloway

By adoption of the Consent Agenda, all items were approved.

REGULAR AGENDA

SPEDC FY15-16 FYE Unaudited Financial Statements through September 30, 2015

General Manager Choy introduced the item, reviewing balance sheet and P&L figures with the Board. It was moved by Chair Novickas and seconded by Director Pabon to receive and file the item.

Resolution authorizing cancellation of the December meeting

General Manager Choy introduced the item. It was moved by Vice Chair Chao Rothberg, seconded by Director Pabon, and passed by a vote of those present to adopt **RESOLUTION SPEDC2015-049**, a resolution authorizing the expansion of the cancellation of the December meeting. The motion passed as follows:

AYES: Chao Rothberg, Novickas, Pabon
NOES: None
ABSTAIN: None
ABSENT: Calloway

ADJOURNMENT

It was moved by Vice Chair Chao Rothberg and seconded by Chair Novickas to adjourn the meeting at 7:13 PM until the next board meeting scheduled January 20, 2016.

Respectfully submitted,

Leslay C. Choy, Board Secretary

Adam Novickas, Chair